

# **Minutes of a meeting of the Keighley Area Committee held on Thursday, 13 July 2017 at Keighley Council Chamber, Keighley Town Hall, Keighley**

Commenced 6.00pm  
Concluded 7.45 pm

## **Present – Councillors**

| CONSERVATIVE                        | LABOUR                       | THE INDEPENDENTS | INDEPENDENT |
|-------------------------------------|------------------------------|------------------|-------------|
| Ali<br>Brown<br>BM Smith<br>Gibbons | M Slater<br>Farley<br>Pullen | Naylor           | Morris      |

## **1. APPOINTMENT OF CHAIR (Standing Order 35)**

*That Councillor Ali be appointed Chair of the Keighley Area Committee for the municipal year 2017/18.*

**Action: City Solicitor**

## **2. APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)**

*That Councillor Brown be appointed Deputy Chair of the Keighley Area Committee for the municipal year 2017/18.*

**Action: City Solicitor**

## **3. DISCLOSURES OF INTEREST**

No disclosures of interest in matters under consideration were received.

## **4. MINUTES**

**That the minutes of the meetings held on 16 February; 9 March and 6 April 2017 be signed as a correct record (previously circulated).**

(Jane Lythgow – 01274 432270)

## **5. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

There were no appeals submitted by the public to review decisions to restrict documents.

## **6. PUBLIC QUESTION TIME**

There were no questions submitted by the public.

## **7. YOUTH SERVICE - SERVICE CHANGES AND BUDGET 2017-18**

The report of the Strategic Director, Place, (**Document “A”**) provided an update on changes to the Youth Service made in response to budget savings and staff re-structure and provided details of the budget for the Youth Service in 2017/18.

It was explained that a further report would be presented in September 2017 to present specific details of the Youth Service activities and future plans in the Keighley Constituency and that Document “A” was a generic report on the service as a whole.

The report reminded Members that following Bradford Council’s budget decisions approved on 25 February 2016 the Youth Service had made savings of £750,000 over the two years 2016-18. In order to ensure that those savings could be realised, the Youth Service had undertaken a number of budget saving measures which had included discontinuing the support offered to Tier 1 NEET (Not in Education Employment or Training) young people which was transferred back to Children’s Services (£200,000) and included in their new commission for the whole of the NEET service. The measures had also involved the closure of the two Information Shops for Young People in the District (at Culture Fusion and Keighley Town Hall). Two Information officers were transferred to Customer Services and were now based at Britannia House and Keighley Town Hall and a Young People’s Information and Advice ‘App’ had been developed. Youth Workers in the Area teams would be given training on the use of the App and they would continue to support young people in being able to access appropriate Information, Advice and Guidance in the most relevant and helpful way for each young person.

The arrangements made, following consultation with Trade Unions, to avoid compulsory staff redundancies were outlined. Members were advised that as part of a wider health service initiative called Youth In Mind, the Bradford District Clinical Commissioning Group (CCG) were now commissioning the Youth Service (via Creative Support) to deliver ‘Buddy support’ to support young people who have been assessed by the Child and Adolescent Mental Health Service (CAMHS) to have mental health issues. The Youth Service’s senior workers who were not successful in securing a permanent post had been retained on a 12-month fixed term contract due to the extra funding secured from the Buddy contract. Details of that contract were provided in the report.

Members were introduced to four young people who were in attendance to advise



Members of the impact and assistance their experiences with the Youth Service had provided. All of those had been involved with work experience with the service including the 'Buddy support' and their placements had included:-

- Presentations they had designed and delivered (Safer on Line) to encourage young people to think about internet safety.
- Sports coaching at schools and youth centres.
- Duke of Edinburgh practice expeditions involving walking and camping.
- Attendance at conferences and interviewing social workers about their roles.
- Involvement with Keighley Big Local, a resident led local partnership which had been awarded £1m to develop a ten year project to bring local people together to share ideas to make the area a better place to live.
- Attendance on WRAP (Wellness Recovery Action Planning) courses designed to increase knowledge about mental health recovery.
- Inclusion in the design of the Buddy Model which provides speedy interventions whilst young people were waiting for CAMs involvement which could involve a 12 week wait.

In response to questions all of the young people present agreed that their involvement in the Youth Service had increased their confidence, allowed them a better understanding of careers they wished to pursue in the future and provided them with skills and experience required to access further training and educational courses.

A Member affirming his commitment to the Youth Service questioned how, following the budget cuts, the service would fund the costs of commissioning services outlined in Document "A". In response it was confirmed that the costs would be funded from the £1.9m allocated budget. That Member felt that the information included in Document "A" was ambiguous. He expressed concern that the costs of commissioning services would result in a reduction of front line services and he was not convinced that the income generated was reflective of the costs of the provision. He was assured that the commission supported all youth workers; however, with the extent of the budget cuts his concerns were noted.

The report revealed that funding had been received from the central government Controlling Migration Fund to work with people from hard to reach and isolated communities. In response to questions Members were assured that the Youth Service worked with EU migrant communities and that the majority of the funding was utilised to support young people coming into the area the majority of which were in the Keighley East Ward.



**Resolved –**

**That the changes made to the Youth Service, as detailed in Document “A” and the budget for the service for 2017/18 be noted.**

***ACTION: Strategic Director Place***

(Corporate Overview and Scrutiny Committee)

## **8. STREET LIGHTING COLUMN REPLACEMENT PROGRAMME**

The report of the Strategic Director, Place, (**Document “B”**) advised Members of the replacement of street lighting columns determined as non compliant and the subsequent recommendations as to how the West Yorkshire Local Transport Plan Funding Allocation was most effectively utilised.

Concern was expressed that the report did not provide sufficient information for Members to assess any increased lighting column replacement costs and subsequent energy reductions. It was agreed that the information could be provided to Members and that it would be included in future reports.

A designed scheme for consideration in the Fell Lane area was discussed and it was explained that the use of lanterns was because the scheme was within a conservation area and that a reduction in the number of posts was proposed. The potential for light to shine into residents homes was discussed and it was explained that light shades would be erected at the rear of the lights should that problem arise. It was confirmed that the Parish Council and the Council’s Conservation Team had been included in the consultation process. Members were assured that power sockets erected for Christmas lights in the columns which were being renewed would be replaced.

**Resolved -**

- 1. That the Priority 1 Street Lighting Column Replacement Scheme listed in Table A of Appendix 1 to Document “B” be implemented.**
- 2. That the Strategic Director, Place, be requested to provide a more detailed report, including expenditure and efficiency savings, in future reports.**

***ACTION: Strategic Director Place***

(Environment and Waste Management Overview and Scrutiny Committee)

## **9. ANNUAL UPDATE ON ROAD SAFETY IN THE KEIGHLEY CONSTITUENCY**



The Strategic Director, Place, presented a report (**Document “C”**) which provided an update on current casualty levels and trends in the Keighley Constituency and on the Road Safety Education, Training and Publicity initiatives aimed at reducing those casualties.

The report revealed that in 2016 there had been an overall decrease in casualties in the Bradford district and the long term downward trend had been maintained. Information regarding road casualties in the Bradford district 2011 to 2016; road casualties in the Keighley constituency 2011-2016; road safety education training and publicity programmes and engagement with schools by wards was provided.

Following presentation of the report a number of questions were raised by Members to which the following responses were provided:-

- Accidents involving motor cycles had increased in 2016; however, the increase was relatively small. To gain meaningful information the statistics over a three year period would be analysed. If the increase was found to be consistent action would be taken.
- Measures would be undertaken using publicity and targeted intervention with the police to address cyclist and motorcyclist accidents.
- Car occupancy accidents would be addressed through publicity. The majority of incidents were mobile phone, seat belt or drink driving related.
- Child casualty incidents were reported in Appendix 4 to Document “C”. A breakdown by age of the other statistics appended to the report reported would be provided.
- An on going campaign was being undertaken with the police and the Keighley Area Co-ordinator’s team to target incidents occurring around school drop off and collection times. Members could request a police presence at specific schools if they felt problems were occurring.
- The camera car was still in operation and did visit the Keighley area. Parking on the pavement was a police matter and the Keighley Area Co-ordinator’s office could ask for their assistance in addressing that issue.

Members were urged to use caution when analysing the age of casualties as who was injured and the cause of that injury were often two separate entities. Additional data streams, including that of the police, were used to understand if people were causing accidents through antisocial behaviour.

Following a request of Members it was agreed that they would be informed of a package of publicity measures used to address car occupancy; cyclists and motorcyclists safety.

Members requested that they receive more inclusive data about incidents



occurring in the area to allow them to make meaningful decisions and to prioritise the available budget. They wished, for example, to understand if accidents were repeatedly occurring in the same locations or to particular age groups. In response it was explained that the Road Safety Team analysed a considerable amount of data. Traffic teams conducted similar analysis which could show clusters, times, weather, cause, people, age and post code and that data was processed into the information contained in the capital programme reports. In response Members requested that they receive more information than raw data to understand the incidents which were occurring in the Keighley constituency.

**Resolved –**

**(1) That the information in respect of casualty trends and road safety activities in the Keighley Constituency be noted.**

**(2) That the evidence based approach to determine road safety priorities continue to be supported.**

***ACTION: Strategic Director Place***

(Environment and Waste Management Overview and Scrutiny Committee)

**10. DEVOLVED BUDGET - SAFER ROADS SCHEMES**

The report of the Strategic Director, Place, (**Document “D”**) sought approval for a programme of Safer Roads Schemes for the Keighley area for the 2017/18 financial year.

The report revealed that the authority was performing well in terms of casualty reduction and were leaders in the West Yorkshire area.

Members questioned the definition of ‘proposed traffic measures’ contained in Appendix 2 to the report. It was explained that detailed analysis had not yet been undertaken on those schemes so the appropriate measures were, as yet, undecided.

The inclusion of Park Lane in the schemes recommended for approval for 2017/18 was discussed. A view was expressed that Glen Lee Lane required traffic measure more urgently than other proposals. In response it was explained that Glen Lee Lane had been examined previously but it had not been considered that issues in that location were speed related. It was acknowledged that there were access issues with large vehicles using the narrow road but it was felt that, given the level of traffic and large vehicles, traffic calming would be untenable for residents.

Measures required at Ingrow Lane were raised and it was explained that it would be difficult to install a footpath without restricting the area to one way traffic. It was agreed to discuss that issue with the Member concerned after the meeting.



Issues regarding speeding traffic at the Jacobs Well roundabout in Bradford were raised. It was explained that there had been no accidents in that area but it was acknowledged that traffic did exceed speed limits in that area and the problem was being investigated.

Members questioned the measures which could be implemented to reduce accidents in the Alice Street/Lawkhholme Lane area. Concerns were expressed that this was an area with a great deal of pedestrian activity and cars were using the area to avoid the Cavendish Street/North Street junction. In response it was explained that the issue had already been highlighted. It was felt that some form of self enforcing speed measures were required as it was not possible to reduce the volume of traffic in that area. The number and nature of accidents in that area was discussed and Members assured that the Council enforcement officers could be deployed together with increased police activity if that location was seen as a priority. Members were advised that such measures could be implemented in any areas which Members felt warranted that action. In response it was requested that the police be asked to enforce the box junction restrictions on North Street.

Members questioned the cost of carrying out traffic surveys and were advised that each survey would cost approximately £500 and that five days worth of data was collected each time. It was requested that the surveys be 'rationed' between the wards in the district, however, it was explained that the request could be difficult to implement.

A Member pointed out that a resident representing a number of residents on Glen Lane was in attendance. It was felt that, of the four schemes contained in the summary of outstanding viable requests for traffic measures, Glen Lee Lane had enormous merit for a 20mph zone. It was stressed that traffic calming would not be appropriate at that location because of the gradient and bend in the road. The view of residents was that the speed limit was currently 30 mph and traffic travelled at 40mph and if the limit was reduced to 20 mph motorists would probably drive at 30mph. It was requested that the location be prioritised within the viable requests. In response it was explained that for such limits to be imposed there had to be the confidence that those limits could be achieved or the police would not enforce the restrictions.

A Member referred to a previous petition to remove traffic calming on the Braithwaite Estate and it was explained that communication had been made with the residents involved. The residents had been advised that it was not practical to remove the traffic calming measures as they were successful in reducing speed in the area.

The locations being targeted by Operation Steerside, a police and Council initiative to uphold standards on the road, were questioned. It was explained that a meeting was being held with the police shortly and information about that scheme would be requested at that meeting.

**Resolved –**





- (1) That the programme of Casualty Reduction Schemes for 2017/18 listed in the Priority List contained in Appendix 2 to Document “D” be approved.
- (2) That the proposed programme of Traffic Management Schemes for 2017/18 listed in Appendix 3 to Document “D” be approved.
- (3) That any Traffic Regulation Orders, or any legal procedures linked to the processing of traffic calming measures or pedestrian crossing facilities which are necessary to implement the chosen schemes be approved for processing and advertising subject to the scheme details being agreed with the local Ward Members.
- (4) That any valid objections to the advertised Traffic Regulation Orders, traffic calming or pedestrian facilities be submitted to this Area Committee for consideration or in the event of there being no valid objections the Traffic Regulation Orders be sealed and implemented and the traffic calming or pedestrian facilities be implemented as advertised.

***Strategic Director, Place***

(Environment and Waste Management Overview and Scrutiny Committee)

**11. FREE STANDING TRAFFIC REGULATION ORDERS CURRENTLY BEING PROCESSED WITHIN THE KEIGHLEY AREA COMMITTEE BOUNDARY AND PROPOSED NEW STARTS FOR 2017/18.**

The Strategic Director, Place, presented a report (**Document “E”**) which identified the Traffic Regulation Orders (TRO) currently being processed that were free standing (not linked to other major schemes) and recommended a programme of Orders to be started in 2017/2018.

Following a request by Members it was agreed that, as the subjects were closely related, future reports on the current Traffic Regulation Orders proposed new starts and the Safer Roads Scheme Devolved Budget be combined into one report in the future.

A definition of the acronym NWAAT contained in the report was requested and Members were advised that this represented “no waiting at any time”.

It was questioned why the scheme proposed for Aireworth Road had not been completed despite it being approved in March 2016. It was explained that an objection had been received but due to reduced staffing resources the matter had not yet been the subject of a report to the Area Committee. Apologies were given and assurances provided that the objection would be presented to the committee at the meeting scheduled for 14 September 2017.

The response times to requests for Free Standing Traffic Regulation Orders from





Members of Parliament was discussed and Members were assured that those requests were the same as for any other request. It was explained that requests received from Members of Parliament would not be implemented without prior consultation with Members.

For clarity a Member reported that the Glen Lee area was located in Keighley West constituency and not Keighley East as reported in Document “E”.

**Resolved -**

- (1) That the commitment to the previously approved and on going schemes as detailed in Appendix 1 to Document “E” be confirmed.**
- (2) That the Traffic Regulation Orders shown in Appendix 2 to Document “E” be approved for processing and implementation from the Traffic Regulation Orders Capital Budget for 2017/2018.**
- (3) That the Traffic Regulation Orders selected from Appendix 2 to Document “E” be prepared and advertised.**
- (4) That any valid objections to the advertised Orders be submitted to this Committee for consideration or, in the event of there being no valid objections, the Orders be sealed and implemented as advertised.**

***Strategic Director, Place***

(Environment and Waste Management Overview and Scrutiny Committee)

**12. COMMUNITY CHEST ALLOCATIONS 2016/17**

The report of the Strategic Director, Place, (**Document “F”**) informed Members of Community Chest Awards made to projects within the Keighley Area in the financial year 2016-2017. The criteria for applications was also appended to the report.

*Resolved –*

- (1) That the strength of demand for assistance and diverse range of proposals from groups and organisations within the Keighley Area be noted.*
- (2) That the Keighley Area Co-ordinator’s Office continues to ensure the effective allocation of community chest funding by providing appropriate support and advice to applicants.**

***ACTION: Strategic Director Place***

(Corporate Overview and Scrutiny Committee)



**13. COMMUNITY BUILDING GRANTS**

**Resolved –**

**That the Community Buildings Grants Contingency Fund allocations made by the Grants Advisory Group as outlined in paragraph 2.3 of Document “G” be noted.**

***Action: Strategic Director, Place***

(Corporate Overview and Scrutiny Committee)

**14. DATES OF FUTURE MEETINGS - 2017/18 MUNICIPAL YEAR**

**Resolved –**

**That the meetings of the Keighley Area Committee for the remainder of the 2017/2018 Municipal Year be held at 1800 hours on the following dates:**

**Thursday 14 September 2017**

**Thursday 19 October 2017**

**Thursday 16 November 2017**

**Thursday 14 December 2017**

**Thursday 1 February 2018**

**Thursday 1 March 2018**

**Thursday 5 April 2018**

***Action: City Solicitor***

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Keighley Area Committee.**

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

